



## REGISTERED NURSE JOB ANNOUNCEMENT

Santa Cruz Community Health (SCCH) is a multi-site, Federally Qualified Health Center (FQHC) serving Santa Cruz County residents. SCCH began as a women's health collective in 1974 with the mission to improve the health of our patients and the community and advocate the feminist goals of social, political, and economic equality. Now, more than 45 years later, we serve that same mission at our three clinic sites: the Santa Cruz Women's Health Center in downtown Santa Cruz serving women and children; the East Cliff Family Health Center in Live Oak, serving everyone; and the Santa Cruz Mountain Health Center providing easier access to care for our patients in the San Lorenzo Valley.

Driven by our commitment to health care as a human right, SCCH is a leading non-profit provider offering comprehensive health services to our patients, regardless of their ability to pay. We have been recognized in the community as a leader in delivering high-quality, innovative care, and we are active in local, state, and national advocacy work that empowers our patients and community to be healthy, happy, and successful.

SCCH has a diverse patient population and an engaging and friendly work environment. Our caring and committed staff works as a team to fulfill our mission so that all our patients have access to quality, whole-person health care.

### **JOB SUMMARY:**

The Registered Nurse (RN) is an essential part of the overall clinical team; the RN ensures that clinical operations and systems are organized to meet the strategic objectives of SCCH. Oversight of the daily operations of the clinical components of the patient experience requires exceptional critical thinking, leadership, patient relations, organizational and time management skills. The RN provides nursing services such as patient triage, making clinical assessment, organizing team-based care plans, administering medications, managing patient education.

**Classification:** Part-Time, Hourly, Non-exempt

**Pay Range:** \$44.16 - \$57.77 per hour, DOE

**Location:** Santa Cruz Mountain Health Center or Women's Health Center

**Reports to:** Clinical Nurse Manager

**Hours:** Varies

**Language Requirements:** Bilingual in English and Spanish Strongly Preferred

### **BENEFITS:**

Competitive compensation and benefits package are available to staff working at least 20 hours per week. Paid time off and paid holidays accrue from date of hire. Paid Medical License(s) and CME (fees and days off). Employer subsidized group health, dental, vision and life insurance plans the first of the month after 30 days of employment. Automatic 2% enrollment in an Employer sponsored 401K plan with a 2% retirement match.



## **CORE JOB RESPONSIBILITIES:**

### **Direct Care**

- Collaborate with the Site Medical Directors, Family Practice Care Teams, and Clinic Manager to establish and maintain effective and high-quality health systems for patients.
- Monitor the clinical workflow and staff for Family Practice:
  - Assist in monitoring care team bucket
  - Obtain history for walk-ins and urgent same day appointments
  - Lead same day scheduling based on acuity triage
  - Clinical mentoring of Medical Assistants
  - Triage phone calls and provide clinical advice
  - Field correspondence with hospitals, emergency departments, specialists and other community health partners.
- Balance the clinical workload in real time: ensure that clinic workflow runs smoothly and that clinic patients receive care in a timely manner.
  - Ensure collaboration and proper teamwork and clinic flow.
  - Work closely with Family Practice Providers for continuity, patient education and appropriate same day access.
- Assist Teams Pre and Post Huddle
- Administer medications, injections, and assist with procedures
- Triage patients both through phone and face to face contact
- Patient Visits
  - New patient intakes
  - Patient Education and counseling
  - Medication Reconciliation
  - Special Projects, as needed
  - Emergency Response Team

## **QUALIFICATIONS:**

- A valid and current Registered Nurse license issued by the State of California. Must be a graduate of an accredited school of nursing.
- Value, promote, and commit to SCCH's mission, vision, and values.
- Desire to serve the community clinic population with excellent health care.
- Current BLS certification.
- Bilingual in English and Spanish strongly preferred.
- Demonstrated ability to perform assigned responsibilities with minimum supervision; to maintain quality control standards; to interpret, adapt and apply guidelines and procedures.
- Excellent team player balanced with initiative and organizational skills.
- Commitment to preventive care and empowering patients to make informed health care decisions.
- Excellent oral and written communication skills.
- Ability to work some evenings when requested.
- Two years of experience, preferred.



- Two years of medical triage experience, preferred.
- BSN preferred.
- Knowledge of HIPAA regulations.

**SANTA CRUZ COMMUNITY HEALTH IS AN EQUAL OPPORTUNITY EMPLOYER (W/M/V/D).**