



## **ADVANCED PRACTICE CLINICIAN JOB ANNOUNCEMENT**

The Santa Cruz Community Health Centers (SCCHC) began as a women's health collective in 1974 with the mission to improve the health of our patients and the community and advocate the feminist goals of social, political, and economic equality. Now, 40 years later, we serve that same mission as a nonprofit Federally Qualified Health Center operating two separate sites: the Santa Cruz Women's Health Center in downtown Santa Cruz serving women and children; and the East Cliff Family Health Center in Live Oak, serving everyone.

The SCCHC has a diverse patient population and an engaging and friendly work environment. Our caring and committed staff works as a team to fulfill our mission so that all our patients have access to comprehensive, quality health care.

### **POSITION SUMMARY/SCOPE:**

The APC provides; comprehensive primary care services to people of all ages and genders, routine examinations and clinical procedures for a primary care, women's health, and pediatric practice, including caring for patients at all stages in life and including caring for patients with one or more chronic illnesses. Depending on areas of expertise, the APC may perform perinatal care, if qualified, and/or primary care gynecological procedures such as diaphragm fitting, IUD and Nexplanon insertion and removal, colposcopy if qualified, STI diagnosis, treatment and education, and other primary care services. APCs work within and on a Care Team in a patient centered medical home structure in order to treat the whole patient and address all primary care and behavioral health needs.

**Reports to: SMD/CMO**

**Normal work hours: (FTE as assigned)**

**Classification: Exempt**

**Work Location: WHC or EAST CLIFF**

### **ESSENTIAL DUTIES & RESPONSIBILITIES:**

#### **ESSENTIAL FUNCTIONS INCLUDE BUT ARE NOT LIMITED TO:**

- Demonstrates knowledge and use of medical resources and procedures and policies, and applicable federal and state rules and regulations
- Demonstrates ability to assess, implement and monitor options and services to meet individual patients' health needs
- Effectively achieves quality, timely and measurable outcomes
- Acts as a patient liaison with clinic staff and community contacts
- Demonstrates ability to effectively use clinic's Electronic Health Records system (EHR)

- Participates in appropriate staff meetings and agency activities
- Provides patient-centered customer service at all times
- Demonstrates the ability to anticipate patients' needs and deliver services and respond to patients in a timely, accurate, courteous, respectful and friendly manner
- Demonstrates ownership, initiative, attention to detail, and follow through
- Approaches problem-solving by focusing on patients first

**GENERAL JOB PERFORMANCE STANDARDS:**

**KNOWLEDGE OF WORK** - Posses and utilizes knowledge of the job which is essential to perform the specific functions and related work.

**QUANTITY OF WORK** - Accomplishes an appropriate volume of satisfactory work under normal conditions. Ability to produce results.

**QUALITY OF WORK** - Consistently demonstrates accuracy, thoroughness, neatness and dependability to produce work within acceptable standards.

**TIMELINESS** - Completes assignments on or ahead of schedule.

**ABILITY TO LEARN NEW DUTIES** - Interprets, learns and responds to instructions for new situations, procedures or methods.

**JUDGEMENT and COMMON SENSE** - Decisions/actions are sound, including safety awareness.

**COOPERATION** - Willing to work with others toward common goals.

**COMMUNICATIONS** - Demonstrates relevance and clarity of written and oral expression. Effectiveness in exchanging ideas and information.

**INITIATIVE** - Ability to originate, develop or create new ideas or take steps to get things done.

**PROBLEM SOLVING** - Identifies and evaluates alternate solutions and selection of the most appropriate course of action.

**ATTENDANCE and PUNCTUALITY** - Shows daily ability to be at work at scheduled time, including being prepared to work on time after breaks, meal periods and other authorized absences from work.

**QUALIFICATIONS**

**Minimum Qualifications**

- Must be a California licensed Family Nurse Practitioner or Physician Assistant
- Bilingual in English and Spanish
- Ability to demonstrate critical thinking skills
- Ability to work some evenings and Saturdays
- Commitment to preventive care and empowering patients to make informed health care decisions

**Preferred Qualifications**

- Experience in an FQHC

## **WORK CONDITIONS**

Working conditions are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions. Variations in conditions may occur under certain circumstances.

## **SALARY AND BENEFITS**

Competitive compensation and benefits package. Paid time off and paid holidays accrue from date of hire. Employer subsidized group health, dental, vision and life insurance plans the first of the month after 30 days of employment. Employer sponsored 2% retirement match.

## **APPLICATION PROCESS**

This is an internal position only. To apply, please submit your current resume with letter of interest Human Resources.

THE SANTA CRUZ COMMUNITY HEALTH CENTERS IS AN EQUAL OPPORTUNITY EMPLOYER  
(M/F/V/D)