



Facilities Maintenance Technician

POSITION SUMMARY:

The Santa Cruz Community Health Centers (SCCHC) began as a women's health collective in 1974 with the mission of providing high quality health services and advocating the feminist goals of social, political, and economic quality. Now, 40 years later, we serve that same mission as a nonprofit Federally Qualified Health Center operating two separate sites: the Santa Cruz Women's Health Center in downtown Santa Cruz serving women and children; and our new East Cliff Family Health Center in Live Oak, serving everyone.

The SCCHC has a diverse patient population and an engaging and friendly work environment. Our caring and committed staff works as a team to fulfill our mission so that all our patients have access to comprehensive, quality health care.

Under the supervision of the Facilities and Inventory Manager, the Facilities Maintenance Technician (FMT) is responsible for performing preventative and general maintenance tasks on the inside and outside of Santa Cruz Community Health Center's buildings. The goal of this position is to keep facility and surrounding property in operating order and ensure a safe and welcoming environment for patients.

Reports to: Facilities & Inventory Manager

Normal work hours: 20

Classification: Part-time, non-exempt

CORE JOB RESPONSIBILITIES:

- Completes daily, weekly and monthly checklists on building maintenance procedures and maintains records of scheduled maintenance procedures
- Inspects buildings and other structures to determine functional systems and detect malfunctions and needed repair.
- Performs minor electrical maintenance to include but not be limited to replacement or repair of fixtures (e.g. wall switches and outlets, incandescent and fluorescent bulbs and tubes, ballast, sockets, fuses, minor appliances, cords, etc.) using appropriate hand, power and specialty tools.
- Performs minor plumbing maintenance (e.g. replacement or repair of leaks in drains and faucets, unclogging of drains, trenching and laying new lines, replacing drain hoses on washers and similar devices, etc.).

- Performs minor painting, carpentry and masonry work (e.g. preparing surfaces and using brush, sprayer, or roller to apply paints, stains, and varnishes, hanging doors, fitting locks and handles, etc.).
- Assists with the renovation/remodeling of buildings; repairs plaster and drywall; paints building structures.
- Reconfigures, installs, positions, and remounts modular offices and space (e.g. furniture, wall panels, work surfaces, storage bins, lighting, file cabinets, etc.) to accommodate user needs and maximize office space using various hand, power and specialty tools, dollies and hand trucks.
- Prepares the surfaces and paints various structures and equipment (e.g. walls, refrigerators, evaporative coolers, floors, roofs, doors, restroom facilities, etc.) to preserve wood and metal parts from corrosion and maintain a safe, comfortable working environment using various painting equipment and related tools (e.g. sprayers, rollers, brushes, thinners, etc.).
- Responds to emergency repair and maintenance work orders
- Performs other work-related duties as assigned.

QUALIFICATIONS

Minimum Qualifications:

1. At least 18 years of age, AND
2. A minimum of two years of formal training, or apprentice work reasonably related to the maintenance of facilities and/or understanding in the maintenance or repair of facilities-related equipment and utilities
3. Ability to work efficiently and effectively to maintain facilities within established budget
4. Must be able to work flexible hours

Desirable Qualifications:

- Vocational degree or equivalent work experience

SALARY & BENEFITS

Competitive salary and benefits package. Paid time off accrual and paid holidays from date of hire. Employer subsidized health, dental, vision and life insurance after 30 days of employment with a satisfactory review. Employer sponsored 2% retirement match.

APPLICATION PROCESS

To apply, complete employment application. Download employment application at www.schealthcenters.org/careers. Submit application along with current resume and letter of interest to human resources. No phone inquiries please.

THE SANTA CRUZ COMMUNITY HEALTH CENTERS IS AN EQUAL OPPORTUNITY EMPLOYER