



## Registered Nurse (Full-time)

The Santa Cruz Community Health Centers (SCCHC) began as a women's health collective in 1974 with the mission of providing high quality health services and advocating the feminist goals of social, political, and economic quality. Now, 40 years later, we serve that same mission as a nonprofit Federally Qualified Health Center operating two separate sites: the Santa Cruz Women's Health Center in downtown Santa Cruz serving women and children; and our new East Cliff Family Health Center in Live Oak, serving everyone.

The SCCHC has a diverse patient population and an engaging and friendly work environment. Our caring and committed staff works as a team to fulfill our mission so that all of our patients have access to comprehensive, quality health care.

Job summary: SCCHC RNs provide nursing services such as administering medications, physical assessments, initial assessments, patient triage and similar duties. This position requires exceptional critical thinking, leadership, patient relations, organizational, communication and time management skills.

### RESPONSIBILITIES

- Collaborate with the Medical Director, Clinic Manager and Nurse triage team to establish and maintain an effective and high-quality system of health services for patients
- Accurately document electronic medical records in a timely manner
- Perform case management activities
- Utilize standardized protocols for routine clinical care issues including vaccination, chronic disease monitoring and education, and routine testing and treatment
- Develop and maintain clinical policies and procedures
- Work with RN staff and Medical Director to develop protocols
- Act as a resource person for the entire clinical care team and provide clinical expertise and back up for the Medical Assistants
- Provide phone consultation and triage within the scope of license
- Assist providers with patient follow up, including but not limited to explaining test results, adherence to treatment recommendations and responding to patient concerns and inquiries
- Participate in Quality Improvement processes and use the disease registry functions of the EMR to improve compliance with disease management

### REQUIRED COMPETENCIES

- Job Expertise
- Customer Service
- Excellent Communication Skills
- Judgment/Problem Solving
- Teamwork/Interpersonal Skills
- Reliability

**MINIMUM QUALIFICATIONS**

- Current California Registered Nurse License
- Bilingual in English and Spanish
- At least one year as a professional R.N. in a healthcare setting
- Commitment to preventive care and empowering patients to make informed health care decisions
- Excellent oral and written communication skills
- Experience with electronic medical records or other advanced computer knowledge
- Must be able to work some evenings and some Saturdays
- Local candidates preferred

**SALARY & BENEFITS**

Competitive salary based on skills and experience. Paid time off and paid holidays accrue from date of hire. Employer subsidized group health, dental, vision and life insurance, and a voluntary tax-deferred annuity plan the first month after 30 days of employment.

**APPLICATION PROCESS**

To apply, complete employment application found on the Careers page of our website: [www.SCHhealthcenters.org/Careers](http://www.SCHhealthcenters.org/Careers). Submit application and current resume with letter of interest to human resources. No phone inquiries please.

THE SANTA CRUZ COMMUNITY HEALTH CENTERS IS AN EQUAL OPPORTUNITY EMPLOYER