



## ACUPUNCTURE ASSISTANT JOB ANNOUNCEMENT

Santa Cruz Community Health (SCCH) is a multi-site, Federally Qualified Health Center (FQHC) serving Santa Cruz County residents. SCCH began as a women's health collective in 1974 with the mission to improve the health of our patients and the community and advocate the feminist goals of social, political, and economic equality. Now, 50 years later, we serve that same mission at our three clinic sites: the Santa Cruz Women's Health Center in downtown Santa Cruz serving women and children; the Live Oak Health Center serving everyone; and the Santa Cruz Mountain Health Center providing appropriate and expanded access to care for our patients in the San Lorenzo Valley.

Driven by our commitment to health care as a human right, SCCH is a leading non-profit provider offering comprehensive health services to our patients, regardless of their ability to pay. We have been recognized in the community as a leader in delivering high-quality, innovative care, and we are active in local, state, and national advocacy work that empowers our patients and community to be healthy, happy, and successful.

SCCH has a diverse patient population and an engaging and friendly work environment. Our caring and committed staff works as a team to fulfill our mission so that all our patients have access to quality, whole-person health care.

### **JOB SUMMARY:**

SCCH's Acupuncture Assistant (AA) works with the Integrated Chinese Medicine Team in a variety of ways. The AA assists all patients in need of Acupuncture and Chinese Medicine Services by acting as a patient and program advocate and navigator. The AA works at point of care with the SCCH patients and acupuncturists. The AA also assists in developing ICM workflows and supports scheduling. Further, the AA addresses barriers to Acupuncture and Chinese Medicine services by providing advocacy and coordination of appointments and working as a strong and flexible member of a health care team. The AA is expected to demonstrate exceptional critical thinking, patient and provider relations, organizational skills, and time management skills.

**Reports to:** Integrated Chinese Medicine Director

**Classification:** Part-Time or Full-time, Hourly, Non-Exempt

**Location:** Clinics

**Hours:** Flexible/Varies/Some Evening Hours

**Language Requirements:** Bilingual in English/Spanish

**Pay Range:** \$23.00 - \$25.00 per hour DOE



## **BENEFITS:**

Competitive compensation and benefits package are available to staff working at least 20 hours per week. Paid time off and paid holidays accrue from date of hire. Employer subsidized group health, dental, vision and life insurance plans the first of the month after 30 days of employment. Automatic 2% enrollment in an Employer sponsored 401K plan with a 2% retirement match.

## **QUALIFICATIONS:**

### **Minimum Qualifications:**

- Ability to work cooperatively with other staff and to carry out the stated mission of Santa Cruz Community Health
- Commitment to assisting SCCH Acupuncturists and patients
- Bilingual conversant/fluent in English and Spanish required

### **Preferred Qualifications:**

- Some knowledge of Acupuncture and Chinese Medicine preferred
- Active Basic Life Support (BLS/CPR) training certification preferred

**SANTA CRUZ COMMUNITY HEALTH IS AN EQUAL OPPORTUNITY EMPLOYER (W/M/V/D)**